DOLLAR COST AVERAGING (DCA) ENROLLMENT AND SYSTEMATIC TRANSFER/EXCHANGE PROGRAM (STEP) INSTRUCTIONS FORM

1. PLAN INFORMATION

Dealer Account Number _____   Mackenzie Account Number _____

☐ New DCA Service or STEP service
☐ Change existing DCA or STEP instructions

Mackenzie Dollar Cost Averaging Service (DCA "Service") is only applicable to investors who purchase DCA securities of Mackenzie Canadian Money Market Fund or another product designated by Mackenzie Investments as the "Starting Fund" in Section 4. **Full service details are contained in this enrollment form and in the Simplified Prospectus ("Prospectus") for the Starting Fund, if applicable.**

2. PLANHOLDER INFORMATION *Please print*

Planholder Last Name _____   First Name _____

Joint Planholder (if applicable) Last Name _____   First Name _____

3. DEALER/ADVISOR INFORMATION

Dealer Number _____   Dealer Name _____

Advisor Number _____   Advisor Name _____

4. ALLOCATION INSTRUCTIONS

Step 1: check service/program to enroll

☐ **Dollar Cost Averaging (DCA)**

To end
☐ 3 months ☐ 9 months
☐ 6 months ☐ 12 months

Frequency ☐ Weekly ☐ Bi-weekly *Once every 14 days* ☐ Monthly

Start Date [DD/MMM/YYYY]

DCA Total Amount ($) _____

☐ **Systematic Transfer/Exchange Program (STEP)**

Frequency
☐ Weekly ☐ Monthly ☐ Quarterly ☐ Annually
☐ Bi-weekly *Once every 14 days* ☐ Semi-monthly *15th & end of month* ☐ Bi-monthly *Every other month* ☐ Semi-annually *Every six months*

Start Date [DD/MMM/YYYY]   End Date *if applicable* [DD/MMM/YYYY]

STEP Amount per switch ($) _____

Step 2: check a starting fund (check one fund)

☐ 2922 MFC TFSA High Interest Cash Builder FE (TFSA account only)
☐ 582* MFC Canadian Money Market Fund FE
☐ 307* MFC Canadian Money Market Fund BE
☐ 7013* MFC Canadian Money Market Fund LL2
☐ 3188* MFC Canadian Money Market Fund LL3
☐ 2823* MFC Canadian Money Market Fund FE (F Series)

☐ 4879* MFC Canadian Money Market Fund FE (FB Series)
☐ 6134** MFC Canadian Money Market Fund FE (PW Series)
☐ 6828** MFC Canadian Money Market Fund FE (PWFB Series)
☐ 6060** MFC Canadian Money Market Fund FE (PWX Series)
☐ [Fund Code] [Fund Name]

Target Fund Code	Target Fund Name	Target Funds		
		DCA Percentage (%)	STEPs Amount ($) to be switched per frequency and term selected	Sales Charge (%)

*Minimum purchase $500   **Minimum initial purchase amount of $100,000 unless an investor holds $100,000 or more of Mackenzie funds across their eligible accounts, in which Mackenzie Investments may waive the minimum initial investment amount.

Please make regular switches or withdrawals from the Starting Fund specified in Section 4, to units of Mackenzie mutual funds indicated above ("Target Fund(s)"), in the percentages shown. Please note that switches under Mackenzie DCA Service must be within the same purchase option (FE to FE, BE to BE). The switch or withdrawal amounts are pro-rated systematic switches or withdrawals from the Starting Fund to the Target Fund(s). Where the selected switch or withdrawal date is not a business day, the switch will be moved to the next eligible business day. At the end of the DCA service any distributions or interest paid on the Starting Fund will be moved to the Target Fund in section 5 with the lowest fund code number. You may terminate your DCA service at any time by redeeming or withdrawing your holdings in the Starting Fund. You may also provide us with instructions to stop further switches or withdrawals from the Starting Fund at any time.

5. AUTHORIZATION

I (We) hereby authorize Mackenzie Financial Corp. (the "Manager") to switch or withdraw from the Starting Fund specified in Section 4 to the Target Fund(s) indicated in accordance with this service instruction form. I (We) hereby acknowledge that each switch constitutes either a redemption or withdrawal from the applicable Starting Fund and use of the proceeds to purchase securities of the Target Fund(s). I (We) hereby direct that the distributions or interest associated with the Starting Fund securities be reinvested (or re-deposited in the case of interest) in the Starting Fund. I (We) understand that the Starting Fund order is made on the terms and conditions described in the Starting Fund Prospectus or in the Deposit Terms and Conditions, as applicable. I (We) have received the current Prospectus and Prospectus amendment (if applicable) for Target Fund (s). I (We) acknowledge and agree that purchase of Target Fund(s) is made under the terms and conditions outlined in those documents.

Planholder Signature _____   Date [DD/MMM/YYYY]

Joint Planholder Signature _____   Date [DD/MMM/YYYY]

Authorized Dealer Financial Advisor Signature _____   Date [DD/MMM/YYYY]

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